

The Falls of Cherokee Homeowners-Ridge View HOA

New Resident/Current Resident Information Update Form

New residents please use the following form to submit the contact information you want on file with your HOA. Current homeowners should use this form to submit home status changes. This information is used to distribute HOA information and create user profiles on our website, thefallsofcherokee.net. New residents and current residents can request login information via the website. The website is your 24/7 access to matters concerning your HOA.

The Covenants require the Association to track the status of each home within the development. The HOA Secretary is required to keep a current notification address for the owner or his/her appointed contact for assessment billing and meeting notification. Please submit the following information as applicable to:

Bob Leftwich, Access Management Group at bob.leftwich@aceesmgmt.com

And

TFOC-RV Homeowners Association at hoa@tfoc-rv-bod.org

A downloadable WORD version of this form is available under documents at thefallsofcherokee.net

ADDRESS INFORMATION

Resident 1, First Name(s): _____ Last Name(s): _____

Resident 2, First Name(s): _____ Last Name(s): _____

Address: _____

Phone: Resident 1. _____ Resident 2. _____

Children: _____

Resident 1, Email: _____

Resident 2, Email: _____

Please check box if you are an Amenities Only Member

Please check box if you are a Lessee

DIRECTORY AUTHORIZATION

Sample Directory Entry

First Name(s) Last Name(s)

St # St Name

Phone Number(s)

Email

I want separate Directory lines for each home owner.

Line 2: _____
Name Number Email Address

Please check one of the following:

Include my information in the Directory

Do not include my information in the Directory

Include all information except: _____

EMAIL BULLETINS

I **do** want to receive HOA information via my submitted email address(es).

I **do not** want to receive any HOA information via email

Please go to thefallsifcherokee.net to request login

HOME OCCUPANCY STATUS

Home is owner occupied; YES or NO Circle one. Current Resident is a Lessee: YES or NO Circle one

Co-Ownership

Co-Ownership with: _____ (attach separate sheet for additional owners)

Address of co-owner if different from home address: _____

Request all correspondence sent to each owner individually: YES or NO Circle one

If NO to the above, request correspondence be addressed to: _____

Assessment Billing and Meeting Notification Address

Assessment billing and meeting notification address if different than home address:

Name: _____

Address: _____

Phone: _____

Our Covenants and By-Laws require homeowners to:

... inform the Association of any lease of his dwelling, whether by written or oral agreement, and where the Owner will not be occupying his dwelling to provide the Association with a forwarding address where he may be contacted. Covenants, Section 11.05

It shall be the responsibility of any such transferor or transferee of a Lot to notify the Association of any change in the ownership of such Lot, and the corresponding change in membership, by delivering to the Association a copy of the deed or other instrument of conveyance which establishes a transfer of property. By-Laws, Paragraph 2.02

It shall be the obligation of each member of the Association to advise the secretary of any change of address of the member, or of the change of ownership of the member's Lot,... By-Laws, Paragraph 2.03

Thank You,

The Falls of Cherokee-Ridge View HOA, BOD